Englefield Green Infant School and Nurseries

PTA AGM Wednesday 3 October 2018

Next PTA Meeting: TBA

Attendees
Caroline Temmink  Katie Walmsley  Reena Kessack  Clare Matheson
Linda King  Sally Wilmshurst  Michelle McNamee  Emily Scott
Charlotte Aylng  Steph Hames  Clare Galvani-Neal  Jackie Tench

Apologies
Deborah Newton
Jessica Wenkle

<table>
<thead>
<tr>
<th>Item</th>
<th>Action By</th>
</tr>
</thead>
</table>
| 1    | Welcome and Apologies  
Caroline welcomed everyone to the meeting, and everyone introduced themselves.  
Both Caroline and Katie expressed their gratitude to everyone who supported the PTA last year. Katie and Reena was also thanked for their support in their Committee roles.  
| Miss McNamee  
Sally  
| 2    | Minutes from the previous AGM meeting  
The minutes were reviewed, and agreed. See Appendix 1.  
| 3    | Treasurers Report  
Sally presented the figures for the last year. Our year end is end of June. See Appendix 2. Miss McNamee thanked the team for all their efforts, especially as originally 15 iPads were considered, but 30 iPads bought. The final figure for the iPads to be given by Miss McNamee to the PTA so that the funds can be transferred. Last years Panto money needs to be paid by the PTA also.  
| Miss McNamee  
Sally  
| 4    | Chair’s Report  
The report was provided to the group. See Appendix 3.  
| 5    | Voting of new Committee Members and Agreement of Class Reps  
|
Katie Walmsley, Caroline Temmink (co Chairs) and Reena Kessack (Secretary) stepped down as Committee members.

**Treasurer**
Sally Wilmshurst elected in. Nominated by Caroline Temmink and Miss McNamee.

**Secretary**
Emily Scott and Clare Galvani-Neal nominated by Caroline Temmink and Sally Wilmshurst.

**Chair**
Caroline Temmink. Nominated by Katie Walmsley and Miss McNamee.

**NOTE:** At the time of the meeting, another parent was considering the role as Chair, but has now said no.

**Class Representatives:**
- Squirrels: Sally Wilmshurst
- Acorns: Charlotte Ayling and Steph Hames
- Cherry: Clare Matheson
- Holly: (Sophie? – Clare M to ask)
- Oak: Tammy Neilson
- Chestnut: Katie Walmsley
- Rowan: Linda King
- Silver Birch: Katie Walmsley

**6 PTA Constitution**
The new constitution was presented to the group by Caroline and approved. See Appendix 4. Caroline Temmink and Sally Wilmshurst to sign for our records.

**7 Fundraising Goals 2018/19**
Miss McNamee spoke to the group about the things she would like funding for:
- 5 x Robot Cars (£500 approximately)
- KS1 outside area
  - Fencing around the KS1 classes and the trim trail. It was suggested that the painting could be done at the next Grounds Morning.
  - Clare Galvani-Neal suggested about looking at companies who maybe could provide manpower as part of their communication volunteering programme.
  - Linda suggested speaking to Englefield Green Property Maintenance.
  - Clare Matheson suggested looking into reusable paint scheme.
- Investment in more Phonics and Maths materials.
- Improve the storage outside of KS1.
- Replacing the A frame in the Early Years playground (£700 approximately).
- Improving the play huts in the main playground (£1,500 approximately).
<table>
<thead>
<tr>
<th>8</th>
<th>Events for this Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Book Fairs – There are three times for the fairs:</td>
<td></td>
</tr>
<tr>
<td>o Friday 12.10.2018 – drop off.</td>
<td></td>
</tr>
<tr>
<td>o Wednesday 17.10.2018 – morning.</td>
<td></td>
</tr>
<tr>
<td>• Quiz Night – Caroline and Reena to organise a quiz night after October half-term.</td>
<td></td>
</tr>
<tr>
<td>• Cake Sales – the first cake sale will be on Thursday 18.10.2018. It was decided that each year take on a cake sale, and the Class Representatives to organise it. Year 2 this half term.</td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>AOB</td>
</tr>
<tr>
<td>• <strong>Christmas 2018 in school</strong> - Everyone was asked if they had any ideas regarding doing something different this Christmas, instead of doing a full Christmas Fair. The date has been set as Friday 30.11.2018 if a fair, otherwise if something smaller, not a Friday after school event. Charlotte Ayling, who is an events organiser has offered to coordinate an event.</td>
<td></td>
</tr>
<tr>
<td>• Christmas Cards – these need to be completed by 17.10.2018.</td>
<td></td>
</tr>
<tr>
<td>• Christmas Tree – a 10ft tree will be required.</td>
<td></td>
</tr>
<tr>
<td>• Bryony Myers has offered to run a party for nursery children. It was felt that this would be great as they are too small to enjoy the pantomime.</td>
<td></td>
</tr>
</tbody>
</table>

| |  
|---|---|
| Caroline & Reena | Emily & Linda |
| Charlotte | Katie/Sally |